

Namekagon Transit
Sawyer County/Lac Courte Oreilles Transit Commission
Namekagon Transit Board Minutes
July 10 , 2025 1:00 PM

- I. Call To Order & Pledge of Allegiance
Chair R. Buckholtz called the meeting to order at 1:10 pm.
- II. Roll Call:
Members Present: R. Buckholtz, M. Helwig, D. Ton and D. Magnuson.
We have a quorum.

Staff Present: K. Sabin, J. Manville-Camp, R. Viau, D. White and C. Cook
- III. Approve Agenda of July 10, 2025 meeting:
Motion by D. Ton, second by D. Magnuson to approve the Agenda for the July 10, 2025 meeting. Motion carried.
- IV. Approve Minutes of June 12, 2025 meeting:
Motion by M. Helwig, second by D. Magnuson to approve the minutes of the June 12, 2025 meeting. Motion carried.
- V. Recognition/Correspondence - Rick Viau mentioned that Musky Country Radio Station 101.1, broadcast our Public Notice of Board Meeting this morning.
- VI. Public Comment - None
- VII. Director Report - Kerri Sabin gave updates.
Discussion.
- VIII. Old Business
 - A. Financial Report
 1. Expense and Revenue Statement for June 2025
Motion by D. Magnuson, second by D. Ton to approve Expense and Revenue Statements for June 2025, as presented. Motion carried.
 - B. Ridership Report for June 2025
Motion by M. Helwig, second by D. Magnuson to approve June 2025 Ridership Report, as presented. Motion carried.
 - C. Maintenance Report for June 2025
Motion by D. Magnuson, second by M. Helwig to approve the June 2025 Maintenance Report, as presented. Motion carried.
 - D. Marketing/Mobility Mgmt. (informartional only) - Darrin White gave update

IX. New Business

A. Update Policy 14 Drug Free Workplace Policy

Motion by D. Magnuson, second by M. Helwig to approve the new updated Policy 14 Drug Free Workplace/Zero Tolerance Substance Abuse Policy. Motion Carried.

B. Public Hearing scheduled for 8/14/2025 at 12:30 pm.
Discussion.

C. Dispatch Hours Change Effective September 1st

Motion by M. Helwig, second by D. Magnuson to approve changing Dispatch Closing Hours from 9:00 pm to 8:00 pm . Motion Carried.

D. Next Namekagon Transit Board Meeting Date in August 14, 2025 at 1:00 pm.

X. Future Agenda Items

A. None.

XI. Adjournment:

The meeting adjourned at 2:05 pm.