

Namekagon Transit
Sawyer County/Lac Courte Oreilles Transit Commission
Namekagon Transit Board Minutes
September 11 , 2025 1:00 PM

- I. Call To Order & Pledge of Allegiance
Chair R. Buckholtz called the meeting to order at 1:02 pm.
- II. Roll Call:
Members Present: R. Buckholtz, M. Helwig, D. Ton, J. Quaderer (by phone) and D. Carley (by phone). We have a quorum.

Staff Present: K. Sabin, J. Manville-Camp, D. White, R. Viau and C. Cook
- III. Approve Agenda of September 11, 2025 meeting:
Motion by M. Helwig, second by D. Ton to approve the Agenda for the September 11, 2025 meeting. Motion carried.
- IV. Approve Minutes of August 14, 2025 meeting:
Motion by M. Helwig, second by R. Buckholtz to approve the minutes of the August 14, 2025 meeting. Motion carried.
- V. Recognition/Correspondence
- VI. Public Comment - Welcome new Board Member - Janet Quaderer
- VII. Director Report - Kerri Sabin gave updates.
Discussion.
- VIII. Old Business
 - A. Financial Report
 - 1. Expense and Revenue Statement for August 2025
Motion by D. Ton, second by M. Helwig to approve Expense and Revenue Statements for August 2025, as presented. Motion carried.
 - B. Ridership Report for August 2025
Motion by D. Carley, second by D. Ton to approve August 2025 Ridership Report, as presented. Motion carried.
 - C. Maintenance Report for August 2025
Motion by M. Helwig, second by D. Ton to approve the August 2025 Maintenance Report, as presented. Motion carried.
 - D. Marketing/Mobility Mgmt. (informational only) - Darrin White gave update
- IX. New Business
 - A. Versadial - will need updated software to be compatible with Windows 11.
Motion by D. Ton, second by M. Helwig to approve to discontinue Versadial. Motion Carried.

B. Grant for Pole Building Approved
Update given by Kerri Sabin

C. Policy 45 - Electronic Devices Policy

Motion by M. Helwig, second by D. Carley to approve the new Policy 45 - Electronic Devices Policy, as presented. Motion Carried.

D. Next Namekagon Transit Board Meeting Date in October 9, 2025 at 1:00 pm.

X. Future Agenda Items

A. 2024 Clifton Larson & Allen Audit Results - April will attend via Zoom

XI. Adjournment:

The meeting adjourned at 2:03 pm.