

Namekagon Transit  
Sawyer County/Lac Courte Oreilles Transit Commission  
Namekagon Transit Board Minutes  
February 12, 2026 1:00 PM

- I. Call To Order & Pledge of Allegiance  
**Chair R. Buckholtz called the meeting to order at 1:07 pm.**
- II. Roll Call:  
**Members Present: R. Buckholtz, D. Magnuson, D. Ton, M. Helwig and J. Quaderer (by phone). We have a quorum.**  
  
**Staff Present: D. White, B. Mueller, J. Manville-Camp, R. Viau and C. Cook**
- III. Approve Agenda of February 12, 2026 Meeting:  
**Motion by M. Helwig, second by D. Magnuson to accept the agenda as presented. Motion carried.**
- IV. Approve Minutes of January 16, 2026 Special Meeting:  
**Motion by M. Helwig, second by D. Magnuson to approve the minutes of the January 16, 2026 Special Meeting. Motion carried.**
- V. Recognition/Correspondence - None
- VI. Public Comment - None
- VII. Director Report - Updates and Discussion
  - A. Ridership
  - B. Brian Mueller - New Operations/Mobility Manager
  - C. Staff Update
  - D. Inclusa
  - E. Annual Driver Training
- VIII. Old Business
  - A. Financial Report
    1. Final 2025 Expense and Revenue Statement  
**Motion by M. Helwig, second by D. Magnuson to approve Final 2025 Expense and Revenue Statement, as presented. Motion carried.**
    2. January 2026 Expense and Revenue Statement  
**Motion by J. Quaderer, second by D. Ton to approve January 2026 Expense and Revenue Statement, as presented. Motion carried.**
  - B. Ridership Reports
    1. Ridership Report - Final 2025 Ridership Report  
**Motion by M. Helwig, second by D. Ton to approve Final 2025 Ridership Report , as presented. Motion carried.**

2. Ridership Report - January 2026 Ridership Report  
**Motion by M. Helwig, second by J. Quaderer to approve January 2026 Ridership Report , as presented. Motion carried.**

C. Maintenance Report - Final 2025 and January 2026

1. Maintenance Report - Final 2025 Maintenance Report  
**No Motion required.**

2. Maintenance Report - January 2026 Maintenance Report  
**Motion by D. Magnuson, second by D. Ton to approve the January 2026 Maintenance Report, as presented. Motion carried.**

D. Marketing/Mobility Mgmt. (informational only) - Darrin White gave a brief update

IX. New Business

A. Signor and New Post

Discussion regarding times and days that the route runs. Brochure to be shared with Dianah Ton for LCO.

B. Move Monthly Board Meetings to the 3rd Thursday at 3:00 PM

**Motion by M. Helwig, second by R. Buckholtz to leave Board Meetings as is, 2nd Tuesday of each month at 1:00 PM. Motion carried.**

C. Vacation and Sick Policy Update

**Motion by D. Magnuson, second by M. Helwig to approve the Updated Vacation and Sick Leave Policy Effective 2/9/2026, as presented. Motion carried.**

D. LCO Billing

Discussion and Updates were given by Julie Manville-Camp

E. Transit Board Meeting at LCO Tribal Location

No action taken.

F. Next Namekagon Transit Board Meeting date March 12, 2026 at 1:00 PM

X. Future Agenda

- A. Washburn and Barron Service
- B. Washburn and Barron Fare Boxes - Emptying
- C. Pole Building
- D. Human Resources

XI. Adjournment:

The meeting adjourned at 2:45 pm.

The next meeting of the Namekagon Transit Board will be held March 12, 2026 at 1:00 pm in the Transit Board Room.