



Namekagon Transit
Sawyer County/Lac Courte Oreilles Transit Commission
Namekagon Transit Board Minutes
June 11, 2026 1:00 PM

- 1 Call To Order & Pledge of Allegiance
Chair R. Buckholtz called the meeting to order at 1:02 pm.
- 2 Roll Call:
Members Present: R. Buckholtz, M. Helwig, D. Ton, D. Carley (by phone), J. Weaver and M. Savitski
We have a quorum.

Staff Present: D. White, J. Manville-Camp, C. Dugle, R. Viau and C. Cook
- 3 Approve Agenda of June 11, 2026 Meeting:
Motion by M. Helwig, second by M. Savitski to accept the Agenda for June 11, 2026.
Motion carried.
- 4 Approve Minutes of April 9, 2026 Meeting:
Motion by D. Carley, second by M. Helwig to approve the minutes of the April 9, 2026 meeting. Motion carried.
- 5 Recognition/Correspondence - Dian DeLong recognized by ADRC for outstanding service. Darren White attended the last Transit Mutual Board Meeting and Namekagon Transit received 2 Awards for 2025: Most improved Transit (Liabilities) and Zero Accidents 2025.
- 6 Public Comment - None
- 7 Director Report April and May
 - a. Staff Updates
 - b. An Update on 2 New Board Members
 - c. Ridership
 - d. MTM Updates
 - e. Pole Building Updates
 - f. Health Insurance Update
 - g. Transit Ride Checks
 - h. Capital Grant - Application for additional Buses
- 8 Old Business
 - a. Financial Report
Expense and Revenue Statement for April and May 2026
Motion by M. Savitski, second by M. Helwig to approve April and May 2026 Expense and Revenue Statements, as presented. Motion carried.
 - b. Ridership Report for April and May 2026
Motion by M. Savitski, second by M. Helwig to approve April and May 2026 Ridership Reports , as presented. Motion carried.

- c. Maintenance Report for April and May 2026
Motion by M. Helwig, second by J. Weaver to approve the April and May 2026 Maintenance Reports, as presented. Motion carried.

- d. Marketing/Mobility Mgmt. (informational only) - Colleen Dugle gave updates.

- e. Sick Leave - Bank 240 Max
Tabled

9 New Business

- a. Policy #36 - Staff Wages

Discussion of the proposed \$1 per hour premium to any Transit Employee that works Weekends.

Motion by M. Helwig, second by D. Carley to approve Policy 36, Transit employees that work weekends will receive \$1 more per hour, as presented. Motion carried.

- b. Policy #35 - Pre-Scheduled Time Off

Discussion of part-time and full time time off requests and the manner to obtain approvals prior to the requests.

Motion by M. Savitski, second by M. Helwig to approve Policy 35, that clarifies the Time Off Request process for all Part-Time and Full Time Transit Employees, as presented. Motion carried.

- c. Next Namekagon Transit Board Meeting date July 9, 2026 at 1:00 PM

The Namekagon Transit Board would like to hold the July board meeting at LCO Tribal Governing Board meeting room. The NT Board requested to be added to the TGB meeting room calendar and awaits confirmation.

10 Future Agenda

- a. Sick Hours Tabled at June Meeting
- b. 2027 Operating Budget
- c. Pole Building Architect
- d. Parking Buses at Home

11 Adjournment:

The meeting adjourned at 2:20 pm.