

Namekagon Transit
Sawyer County/Lac Courte Oreilles Transit Commission
Namekagon Transit Board Minutes
March 12, 2026 1:00 PM

- I. Call To Order & Pledge of Allegiance
Chair R. Buckholtz called the meeting to order at 1:03 pm.
- II. Roll Call:
Members Present: R. Buckholtz, D. Magnuson, D. Ton, and M. Helwig
We have a quorum.

Staff Present: D. White, B. Mueller, J. Manville-Camp, R. Viau and C. Cook
- III. Approve Agenda of March 12, 2026 Meeting:
Motion by M. Helwig, second by D. Magnuson to accept the agenda as presented.
Motion carried.
- IV. Approve Minutes of February 12, 2026 Meeting:
Motion by M. Helwig, second by D. Ton to approve the minutes of the February 12, 2026. Motion carried.
- V. Recognition/Correspondence - David Bowen and Mike Weatherhead were recognized by a group of skiers for assisting them from Hayward Marine to Phipps Road.
Kevin Crawford was recognized by Sawyer County providing outstanding customer service for transporting them for the winter snowshoe retreat.
- VI. Public Comment - None
- VII. Director Report - Updates and Discussion
 - A. Ridership
 - B. Staff Update
 - C. Annual Driver Training
 - D. Transit Mutual Emergency Readiness April 13 - 17
 - E. WAMM Conference Brian Mueller attending week of April 20th
 - F. Pole Building
- VIII. Old Business
 - A. Financial Report
 1. Expense and Revenue Statement for February 2026
Motion by D. Magnuson, second by M. Helwig to approve February 2026 Expense and Revenue Statement, as presented. Motion carried.
 - B. Ridership Report for February 2026
Motion by D. Ton, second by D. Magnuson to approve February 2026 Ridership Report , as presented. Motion carried.
 - C. Maintenance Report for February 2026
Motion by D. Magnuson, second by M. Helwig to approve the February 2026 Maintenance Report, as presented. Motion carried.

D. Marketing/Mobility Mgmt. (informational only) - Brian Mueller gave a brief update

IX. New Business

A. Budget Overview

Discussion and Updates were given by Julie Manville-Camp

B. Washburn and Barron Service

Discussion and Updates were given by Darrin White

C. Washburn and Barron Fare Boxes

Discussion and Updates were given by Darrin White

D. Pole Building

Discussion and Updates were given by Darrin White

E. Human Resources

Tabled - to be discussed at April meeting.

F. Policy 14 - Drug Free Workplace/Zero Tolerance Substance Abuse Policy

Motion by D. Magnuson, second by D. Ton to adopt the New Policy 14 - Drug and Alcohol - Return to Duty Policy and Terminate Drug Free Workplace/Zero Tolerance Substance Abuse Policy, Effective 3/12/2026, as presented. Motion carried.

G. Policy 45 - Administration Hours of Operation

Motion by D. Magnuson, second by M. Helwig to approve the New Policy 45 Administration Hours of Operation: Monday through Thursday 8:00 am until 4:30 pm and Fridays from 8:00 am until noon, as presented. Motion carried.

H. Next Namekagon Transit Board Meeting date April 9, 2026 at 1:00 PM

Discussion about holding some meetings at LCO Tribal Governing Board sometime.

X. Future Agenda

A. Human Resources

XI. Adjournment:

The meeting adjourned at 2:13 pm.

The next meeting of the Namekagon Transit Board will be held April 9, 2026 at 1:00 pm in the Transit Board Room.